

UCQ connect

Fortnightly organisational update



23 March 2018

23 March 2018

NEWS

Wirunya team unite for AHW Excellence Awards 2018

Our Wirunya team were finalists this week in the Best Aged Care category at the Australian Healthcare Week Excellence Awards. While the team did not take out the award, their nomination as finalists is outstanding recognition of their wonderful work introducing Montessori methods, enriching the lives of residents living with dementia. Read more [here](#).



Join us and switch off!

Tomorrow, Saturday 24 March, we will be among millions of households and organisations around the world switching off their lights for Earth Hour, a symbolic gesture to show the need for stronger climate action. Read how to get involved [here](#).



Take heart this Easter

Please print and display this [UCQ Easter message](#) in your service. Thank you to our team members who are working over the Easter holiday period to support our residents, clients and customers. May you experience peace, hope and love this Easter.

Know an employee or team who has demonstrated excellence in reconciliation?

Nominate them for our UCQ Reconciliation Awards 2018 before 14 April!

- The Aboriginal and Torres Strait Islander Leadership Award (individual)
- The Healthy Community Award (team/project or initiative)

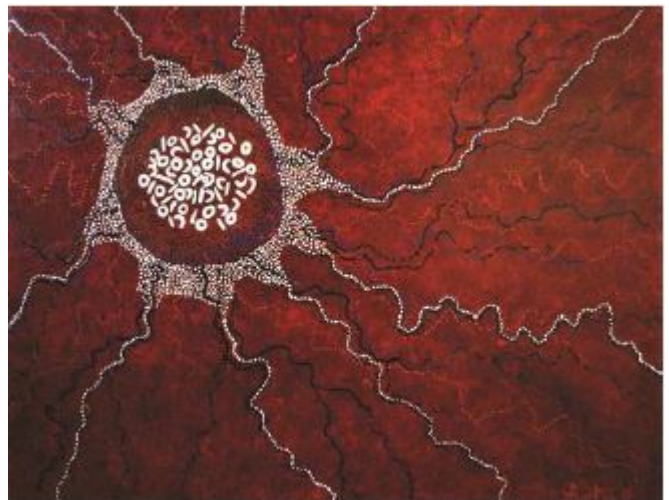
Nominations need to align with one or more of our three Reconciliation Action Plan action areas:

- developing relationships
- showing respect
- increasing opportunities for Aboriginal and Torres Strait Islander peoples.

Find out [more](#). Award winners and finalists will be announced during National Reconciliation Week, 27 May-3 June 2018.

Our UCQ Reconciliation Awards are an initiative of the UnitingCare Queensland Reconciliation Action Plan.

Contact: reconciliation@ucareqld.com.au



ORGANISATIONAL UPDATE

Aurion upgrade for Blue Care – Project Update

Changes to Blue Care's Aurion Payroll system will take effect from 26 April 2018. The new version of Aurion delivers a significantly improved user interface for ESS/MSS users. The

tasks you perform won't change; but the way you view payslips, predict leave, check leave balances and apply for leave is easier than ever. MSS users will also enjoy the new dashboard to manage leave applications for employees. Find out more [here](#).

Blue Tech Phase 2 update

This is an exciting time for Blue Tech Phase 2 as we continue to share knowledge and skills with our Resource Management Teams (RMT). Following last month's RMT workshop, we facilitated a workshop with our team leaders covering topics such as, pilot learnings, voice of the customer and employee, CMS, Client billing, Kronos, MAC portal, HR Tactical toolkit and EBA's. Thank you to our presenters and subject matter experts for sharing important information and to our General Managers and Service Managers for your support. Contact: Sylvia Ritchie at S.Ritchie2@bluecare.org.au

CMS newsletter

The [CMS Newsletter](#) for March 2018 is available on the CMS Intranet Site. Service Managers are asked to pass this important information onto all CMS users in their service. Queries/comments relating to items in this newsletter or other CMS matters should be logged via [MyServiceDesk](#); process outlined in this [Information Sheet](#) or phone: 1300 136 757 if the matter is urgent.

Are you following the UCQ Control of Documents Procedure?
A UCQ Control of Documents Procedure (PGOV009-001) was released last year. It describes the process for controlling documents that relate to the quality management system. Various documents need to be controlled including policies, procedures, forms, templates and checklists.

What do you need to do?

- * Read this [one page overview](#)
- * Share this [PowerPoint](#) with your teams
- * Use this document to [audit your Service's key documents](#)

Questions or need help setting up your registers?

Contact your policy team liaison partner – a list of partners available [here](#).

Contact the Governance and Policy team at policy@ucareqld.com.au

NDIS update

Do you or a family member want to know more about the NDIS?

Workshops to help our customers transition to the NDIS in July 2018 are underway across Brisbane, Logan and the Fraser Coast. For times and locations please click on the following links: [Cairns](#), [Kingaroy](#), [Metro South](#), [Fraser Coast](#), [Metro North](#), [Gold Coast](#), [Russell Island](#) and [Macleay Island](#). For further information, email Disability.ServicesProject@bluecare.org.au

NDIS Resources for our people

Glossary

A number of resources have been developed by the Disability Support Project to help our people prepare for a new way of working under the NDIS. An internal [glossary](#) defines acronyms and common terms used in relation to disability and disability services.

FAQ - NDIS video now available

A short '[Frequently Asked Questions](#)' video has been produced to support our people working across UCQ Disability Services to answer commonly asked questions.

EMPLOYEES & VOLUNTEERS

Saba Update and Newsletter:

The [latest newsletter](#) includes information regarding the new 'Grace Period' added to some of our existing courses, the new pilot program for Graduate Nurse learning pathways, updates to the Centralised Training Reports and new courses added to the system for recording and reporting purposes. Contact: [Julie Chapman-Smith](#) on 3855 0483.

WORK PROCESSES

Data Governance

Latest update [now available](#). For any changes to Clusters, Sites, Services, Centres, Departments, Funding Sources and Organisation Units, please log a Change Request through [Service Now](#) to ensure the change is implemented across our multiple systems. The [Data Governance Change Request Process](#) is on the Blue Care Intranet. Contact: [Jacqui Beres](#)

Policy update

The UCQ Governance and Policy team is consolidating policies and procedures in accordance with the UCQ structure and [UCQ Policy Framework](#). This is a gradual process occurring in stages as our systems and processes are updated. During this time, overarching UCQ policies and relevant service stream policies or procedures on local intranets still apply. Become familiar with UCQ policy by visiting the [UCQ Policies page](#). Keep up to date with all policy and legislation updates [here](#). Connect with the nominated policy Contact Officer for more information on a particular policy. If you are unsure about what documents apply to you, speak to your line manager initially, or contact the Policy Team at policy@ucareqld.com.au

WHAT'S ON

24 March, 10am - 2pm – Weddings through the ages

Ipswich Civic Centre, Limestone Street Ipswich
Tickets \$55 - including high tea, fashion parade (wedding dresses once worn by our residents and clients) and activities. All funds donated to Blue Care.
See more information on [this flyer](#). Group bookings welcome. For more information call 3813 3895.

24-25 March – Bookfest Bundaberg

Support Lifeline - tell your friends and family!
Books from 50c and \$2 clothing sale.

Where: Main Pavillion, Bundaberg Recreational Precinct, 7
Kendalls Road.

Free entry. Contact: marketing@ucareqld.com.au

24 March – Earth Hour

Keen to get involved? Learn more [here](#).

30 March – Good Friday – Public Holiday

1 April – Easter Sunday – See Easter message above

2 April – Easter Monday – Public Holiday

7 – 9 April - Lifeline Fashion Fest

8:30am – 4:00pm

Lake Kawana Community Centre, 114 Sportsman Parade,
Bokarina.

If you're a lover of fashion or trying to side step the 'fast fashion' crisis, come along to the inaugural Lifeline Fashion Fest. Interested in volunteering? Email Kim McDermott at volunteer1@uccommunity.com.au. For more information [click here](#).