# UCQ CONNECT Fortnightly organisational update

### DunitingCare Queensland

### 15 June 2018

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## Have you ordered your NAIDOC Week merchandise? Orders close 2 July!

### 8-15 July, NAIDOC Week

We encourage our teams to participate in local NAIDOC Week celebrations. The following tools are available on the UCQ intranet to support your local events and activities:



- a range of NAIDOC Week branded merchandise and polo shirts.
- NAIDOC Week Local Area Marketing Kit to support the promotion of your event(s).
- It's easy to place orders by emailing erin.peters@uchealth.com.au; orders now open until 2 July!

NAIDOC Week recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. The theme for 2018, '*Because of her we can*', celebrates the invaluable contributions that Aboriginal and Torres Strait Islander women have made – and continue to make to our communities, our families, our rich history and our nation.

UnitingCare Queensland's participation in NAIDOC Week is a commitment through our Reconciliation Action Plan and demonstrates our respect for Aboriginal and Torres Strait Islander peoples. **Contact:** marketing@ucareqld.com.au

### A message from our CEO - 2030 long term strategy

Our UCQ 2030 vision and strategy will strengthen our ability to continue improving the health and wellbeing of the people and communities we serve, in ways we may have never imagined. Read a message from our CEO Craig Barke here.

### New UCQ Board Chair Appointed

UCQ and the Queensland Synod of the Uniting Church recently announced the appointment of Nigel Alexander as the new Chair of the UnitingCare Queensland Board, effective 1 July 2018. Read more in UNITED here.

### Congratulations to Anne Cross AM on Queen's Birthday Honour

Earlier this week, our former CEO Anne Cross AM received a Member of the Order of Australia Award in the Queen's Birthday 2018 Honours List for significant service to the community through social welfare organisations in the government and not-for-profit sectors, and to women. Read more here.

### New Labour Hire Laws take effect from today

A new Queensland Labour Hire Licensing Act 2017 comes into effect today, Friday 15 June 2018. Under the Act there are significant financial penalties for engaging suppliers that are not licenced.

UCQ has undertaken a review of the labour hire providers we have used over the last three months to determine their status on the Queensland Government database; please note:

- a list of these suppliers is available through the UCQ Procurement Portal (please be aware that not all labour hire providers on this list are under procurement contracts)
- 2. Our employees are responsible for checking the Queensland Government database prior to engaging a labour hire provider

If you have any questions please contact Procurement via the above link, your HR Business Partner or email bfs.team@ucaregld.com.au

### Live Well Centre update

Our new Live Well Centre, providing expanded services to people living in the Caboolture community launches in August. The Centre's new Head of Operations, Michelle Currin has commenced. The Live Well Centre is an allied health and rehabilitation centre, in the Health Hub Morayfield (HHM), and is a flagship complex in primary healthcare offering general practice, specialist consultation services, trauma care, dental, pathology, radiology, counseling, clinical trials and research facilities. The Centre is currently supporting patients with interim physiotherapy, dietetics and podiatry through the Health Hub Doctor's Morayfield practice.

Contact: Ingvar Colville, Rehabilitation Services Manager i.colville@bluecare.org.au

### Save the date - Lifeline Brisbane Bookfest!

Saturday 23 June - Sunday 1 July

Brisbane Convention & Exhibition Centre.

#### Times:

Opening day 7.30am-6pm Friday 29 June 8.30am-9pm every other day 8.30am-6pm



Come along and support Lifeline Brisbane Bookfest; our biggest fundraising event that supports the 24 hour Lifeline 13 11 14 Crisis Support Line. The service offers suicide prevention and bereavement support over the telephone as well as family and crisis support - 24 hours a day, 365 days a year. The event is possible thanks to over 700 volunteers who donate their time.

Interested in volunteering? Email volunteer@uccommunity.org.au.

Need more information? Email marketing@uccommunity.org.au or click here.

### Have you completed our Greening UCQ survey?

Our new environmental sustainability program, *Greening UCQ*, captures the great work UCQ is doing to reduce our impacts across energy, water, waste and emissions. Help us to measure our sustainability progress and understand how we can support you to green your workplace by completing this short survey - it will only take only five minutes!

## Contact: Judene Andrews at judene.andrews@uccommunity.org.au.

### Have you read our latest UNITED e-newsletter?

A few of the stories featured this week:

- Puppy love at our Pioneer Lodge and Gardens Facility in Bundaberg
- A One UCQ attitude averts major customer disruption
- Receiving compassion feels like a big warm hug
- Great Mates Meet

UNITED is our weekly org-wide e-news, sharing stories from across UCQ including innovation, customer journeys and news on important projects. You'll receive UNITED in your inbox each Wednesday. Interested in submitting a story? Click here to find out how.

### Interested in submitting content for Connect?

Connect is a fortnightly (Friday) online newsletter that shares short format operational news across Blue Care. Find out how to submit content by reading the guidelines here. For more information, or to subscribe, email: editor@bluecare.org.au There are a number of important deadlines that we need to meet as an organisation to ensure a smooth end of year close out. See the end of year checklist on the Business and Financial Services intranet page for key dates and contacts; alternatively please email bfs.team@ucareqld.com.au.

### New option in Blue Care RiskMan: another step in our journey to create a One UCQ Disability

Many 'back office' processes and systems changes are taking place to integrate UnitingCare disability into the clusters. We have recently addressed an important update related to notification of incidents across Blue Care and UnitingCare for customers with disability. This ensures we have the right people with the right expertise involved in the follow-up processes.

A simple, extra option has been added in the *Blue Care RiskMan* to better identify and respond to incidents involving customers with a disability. Read more here. For more information contact:

Disability.ServicesProject@bluecare.org.au

### Saba and Reporting updates

Centralised Training Reports will run on a weekly basis from 8 June 2018, while the organisation focuses on Mandatory Training compliance. See updates below:

- Reports now include *All Staff* on the training detail page which includes those employees with no mandatory training on their learning plan. Please search for these employees and ensure they have their required training assigned to their learning plan.
- The report now includes a 'Due Date' filter so you can filter to show only the training that is overdue, or the training due in a particular month, or a combination of these.
- The compliance percentages have also been updated to include the assigned training that has not yet reached its 28 day target date. This will provide more accurate percentages across the organisation.

Contact: Julie Chapman-Smith on 3855 0483 or 0417 720 716.

### Data Governance

For any changes to Clusters, Sites, Services, Centres, Departments, Funding Sources and Organisation Units, please log a Change Request through MyServiceDesk to ensure the change is implemented across our multiple systems. The Data Governance Change Request Process is on the Blue Care Intranet. If you are experiencing problems raising a ticket through MyServiceDesk, please contact Jacqui Beres

End of Financial Year Deadlines

Service Now update: Please note that the Data Governance form in Service Now has been reinstated under the Blue Care

domain version of Service Now (users need to login with their Blue Care User ID). This form can be accessed by going to "I would like... > Business Applications > Data Governance >" (see screen shot below).

| Home > Main Category > But |     |  | Type what you are looking for              |                         |  |   |
|----------------------------|-----|--|--|-------------------------|--|---|
| BUSINESS SERVICE CATALOGI  | JE  | Business Applications                                |  |                         |  | - |
| HARDWARE                   | ~   |  |  |                         |  |   |
| SOFTWARE                   |     | All requests for UCQ applications that d             | o not require significant scripting or cha | inges in functionality. |  |   |
| ST PRINTER                 | ~   |  |  |                         |  |   |
| 🗶 TELEPHONE SERVICES       | ~   | Intranet Content                                     | <b></b>                                    |                         |  |   |
| PROCUREMENT                |     |  | ш  |                         |  |   |
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| BUSINESS APPLICATIONS      |     | Request to add, modify or remove<br>intranet content |  |                         |  |   |
| SECURITY HANABENENT        |     |  |  |                         |  |   |
|                            |     |  |  |                         |  |   |
| TECHNICAL SERVICE CATALOC  | 3UE |  |  |                         |  |   |

### Policy update

The UCQ Governance and Policy team is consolidating policies and procedures in accordance with the UCQ structure and UCQ Policy Framework. This is a gradual process occurring in stages as our systems and processes are updated. During this time, overarching UCQ policies and relevant service stream policies or procedures on local intranets still apply. Become familiar with UCQ policy by visiting the UCQ Policies page. Keep up to date with all policy and legislation updates here. Connect with the nominated policy Contact Officer for more information on a particular policy. If you are unsure about what documents apply to you, speak to your line manager initially, or contact the Policy Team at policy@ucareqld.com.au

### Resources

Latest library update here. Librarian Francina Tipman can assist with literature searches, accessing journal articles and organising loans and interlibrary loans.

Contact: Francina Tipman at library@bluecare.org.au

### 15 June – World Elder Abuse Awareness Day

Older people have the right to live a life free from abuse. Learn more about our Elder Abuse Prevention Unit by clicking here, or call 1300 651 192. Show your support by



incorporating the colour purple into your daily activities (the colour of support against elder abuse) and enter the 'Precisely Purple competition to win a \$100 visa prepaid gift card; with the runner up to receive a \$50 Visa prepaid gift card - entries close 30 June, 2018. See this poster for details on how to enter; please print and display in your service or office.

23 June - 1 July Lifeline Brisbane Bookfest!

Brisbane Convention & Exhibition Centre. Times:

| Opening day     | 7.30am-6pm |
|-----------------|------------|
| Friday 29 June  | 8.30am-9pm |
| every other day | 8.30am-6pm |

Email marketing@uccommunity.org.au or click here.

### 8-15 July - NAIDOC Week

Get involved! Order your merchandise and local area marketing kit here.

### Other Lifeline events:

| 23-24 June | Lifeline Gold Coast \$2 Clothing Sale |
|------------|---------------------------------------|
| 23-24 June | Lifeline Cairns Clothing Sale         |
| 5-8 July   | Lifeline Bookfest Mackay              |